



## **Call for Applications to attend a Graduate Summer School in the 2024/2025 Academic Year - Summer 2025**

- Having regard to the Statutes of Luiss University, issued by Rectoral Decree No 7 of 19 July 2011, published in Official Gazette No 179 of 3 August 2011, as amended.
- Having regard to Article 9 of the University Academic Regulations of Luiss University.
- Having regard to the resolutions of the Academic Senate (27 September 2022) and the Executive Committee (20 October 2022) of Luiss University.
- Having regard to Article 16 of Decree of the President of the Republic No 382 of 11 July 1980.
- Having regard to Articles 1, 16 and 17 of Decree of the President of the Republic No 162 of 10 March 1982.
- Having regard to Article 6 of Law No 341 of 19 November 1990.
- Having regard to Ministerial Decree No 270 of 22 October 2004.

The following Graduate Summer Schools are established for the current academic year:

- Corporate Finance
- Data Science
- International Relations
- Management
- Marketing

### **Eligibility**

Students regularly enrolled for the 2024/2025 academic year in a bachelor's degree programme or a single-cycle master's degree programme at an Italian or foreign university may apply to attend a Graduate Summer School.

### **Submission of applications to attend a Graduate Summer School**

Candidates must submit a duly filled out application online at [https://forms.luiss.it/login?id\\_evento=324](https://forms.luiss.it/login?id_evento=324), by 30 May 2025.

When submitting their application, students may select the Graduate Summer School for which they wish to compete. Should one of the proposed Graduate Summer Schools not actually go ahead, the University will promptly notify candidates, possibly proposing an alternative Graduate Summer School.

Solely applications accompanied by the required complete documentation will be processed. Students who wish to amend their application will be permitted to do so independently upon



request. However, failure to then make the changes by the prescribed deadline will result in the application being cancelled and not being considered.

Documents and data (in pdf format) required to fill out the application online:

- currently valid identity document;
- certificate showing the studies completed to date (up-to-date transcript of records or, if not available, provisional transcript) and associated grades, issued in English or Italian;
- a certificate of English language proficiency of at least level B2. Language certificates issued by one's own university or recognised organisations as well as a Duolingo test will be accepted (students attending a degree programme taught entirely in English will be automatically assigned level B2).

**Admission criteria and enrolment / payment procedures**

Admission to the Graduate Summer Schools is subject to successful evaluation of the documents submitted by candidates, who will be notified of the outcome of the evaluation at the e-mail address that they have provided.

An offer of admission, if any, will be valid solely for the 2024/2025 academic year and for the Graduate Summer School chosen at the time of submission of the application and cannot be considered as valid for admission in subsequent academic years or for other Graduate Summer Schools. Candidates will have up to 7 days to confirm or not enrolment.

Admission entails compulsory attendance at the classes held at the University's campus located at Viale Romania 32 in Rome, from 30 June to 4 July 2025 and from 7 to 11 July 2025 (for programmes that envisage a second week of attendance). Students who are absent for more than 20% of the total number of hours of classes will not be able to obtain the qualification, to earn the ECTS credits or to take the early admission test for Luiss master's degree programmes, if opted for.

Payment of the tuition fee implies confirmation of participation. Admitted students will receive instructions and details on how to pay the fee amounting to:

- first week € 1,700
- first and second weeks € 3,400

Not included in the tuition fee are room and board and stamp duty of € 48. The fee does however include the taking of the early admission test for Luiss master's degree programmes, if opted for.

Depending on when enrolment occurs, a reduction will be granted as follows:

- 15% for students who enrol by 31 March 2025



- 10% for students who enrol by 30 April 2025

Luiss students, Luiss alumni and children of Luiss alumni will automatically be granted a 10% non-cumulative reduction as regards the tuition fee, excluding the € 48 stamp duty.

Payment of the tuition fee is to be made through the ESSE3 management system. In the event that accommodation is required, to be stated in the application form, the costs and payment methods will be communicated by the Campus Services Office ([residenze-collegi@luiss.it](mailto:residenze-collegi@luiss.it)).

Solely students who have successfully completed the enrolment process by the set deadlines through payment of the required fee may proceed to finalise registration by the mandatory deadline of 6 June 2025.

In light of the deadlines specified in the admission e-mail, students are requested to get in touch with the Orientation Office (at [graduatesummerschool@luiss.it](mailto:graduatesummerschool@luiss.it)) in good time should they require support with payment methods. Students who do not already have credentials to access the University's Web Self-Service platform should promptly contact the Orientation Office at the above address by the deadline communicated to them via e-mail.

## **Refund Conditions**

30% of the tuition fee will be refunded in case of cancellation by the student communicated to Luiss University at [graduatesummerschool@luiss.it](mailto:graduatesummerschool@luiss.it) at least 15 days before the start of the selected week.

A full refund will be granted only in cases of force majeure substantiated by appropriate documentation (e.g., proven health reasons or, for non-EU students, denial of entry visa).

Should a Graduate Summer School not actually go ahead and should a student who applied to attend it not wish to choose an alternative Graduate Summer School, that student will receive a full refund of the tuition fee paid.

## **Early admission test for Luiss master's degree programmes**

Solely students enrolled for the 2024/25 academic year in the penultimate year of their bachelor's degree programme may opt to register for and take the early admission test for Luiss master's degree programmes commencing in the 2026/2027 academic year.

For more information, please refer to the official call for applications, which will be available on the dedicated page.

## **Organisation of teaching at the Graduate Summer School**



The Graduate Summer Schools are structured in two modules over a period of two weeks and award a maximum of 6 ECTS credits as follows:

- 4 ECTS credits: participation in the first week of a Graduate Summer School
- 2 ECTS credits: participation in the second week of a Graduate Summer School

NB: Some Luiss University students enrolled in an undergraduate programme (bachelor's degree or single-cycle master's degree programme) may have a study plan that provides that the 4 ECTS credits envisaged for "other educational activities" can be earned through the "other activities" option (code SJ1). If so and where those ECTS credits have not yet been awarded, one week of Graduate Summer School courses will earn those students 4 ECTS, including where they attend for two weeks. For further information, please contact the Student Office ([segreteria@luiss.it](mailto:segreteria@luiss.it)).

Classes will be held in person at the University's Viale Romania campus on the following dates:

- Week 1: 30 June - 4 July 2025
- Week 2, if any: 7-11 July 2024

The class schedule will be organised as follows:

- 9 a.m. to 1 p.m.
- 2 p.m. to 5 p.m.

After the classes dedicated to lectures on theory in the morning lasting four hours, the afternoon classes will be dedicated to carrying out a thematic challenge proposed by a business partner, lasting two hours for all participants. The students, divided into groups and guided by faculty members, will work on solving the challenge, in collaboration with a corporate or institutional partner, and will present the result at the end of the week for the purposes of being awarded the first 4 ECTS credits.

Students who have opted to take the early admission test for Luiss master's degree programmes will attend test preparation sessions from Monday to Wednesday specifically structured to assist students in getting ready for the admission test in question.

The early admission test will be administered, for all Graduate Summer Schools, on 3 July 2025.

For other students, there will be one hour of Career Guidance, held on Monday and Tuesday.

The second week includes company visits or on-field experiences, accompanied by a final challenge to consolidate the skills acquired. This week's schedule will have a more flexible approach, alternating between lectures and practical experiences, with four hours in the mornings and two in the afternoons. On Friday, a final test will be held to assess learning, in order to obtain the 2 ECTS credits.



Each Graduate Summer School will have a classroom tutor, who will monitor the educational activities on a permanent basis to ensure that students receive ongoing assistance in the specific cases where in-depth study is required.

Attendance at the Summer Graduate School's educational activities is mandatory. Students who are absent for more than 20% of the total number of hours of classes will not be able to obtain the qualification, to earn the ECTS credits or to take the early admission test for Luiss master's degree programmes, if opted for. In order to obtain the credits and the qualification, it is necessary to pass the final exam structured as follows:

- 60% of the score: final test
- 40% of the score: challenge

At the end of each Graduate Summer School, there is a final exam for the purposes of obtaining the certificate, which will be assessed by the Director of the Graduate Summer School itself.

Attendance is mandatory, strictly adhering to class schedules. Students are required to allow their attendance to be checked in accordance with the established procedures.

To be eligible to take the Graduate Summer School final exam and to take the early admission test for Luiss master's degree programmes, if opted for, it is necessary for students:

- to be in good standing as regards the documents to be submitted and payment of the tuition fee;
- to have attended at least 80% of the hours of classes envisaged by the programme syllabus.



### **Processing of Personal Data**

LuiSS University, in its capacity as the Data Controller, collects and processes the information of data subjects in full compliance with the general principles and rules laid down by the law on the protection of personal data (Legislative Decree No 196/2003 as amended and Regulation (EU) 2016/679).

The processing serves to ensure the proper performance of the procedures of this Call for Applications and the obligations connected herewith and consequent hereto: by means of an appropriate privacy notice, the characteristics of the processing are brought to the knowledge of data subjects, who are also requested to consent to the processing of their information, if necessary in relation to the purposes pursued by the Data Controller.

At any time, data subjects may exercise the rights granted by law (including but not limited to the right of access, rectification, erasure, restriction and portability of data) by contacting the Data Controller, LuiSS University, Viale Pola 12, 00198 Rome, e-mail: [privacy@luiss.it](mailto:privacy@luiss.it).